Venue: Principals' chamber
Time: 8.5.2018.

Members Present:
1) Mr. Vanlaldrua, Principal and chairman, 194C
2) Dr. C. Lalthmanmanwa, Coordinator
3) Mr. Lalthantia, Asst. Coordinator
4) Dr. H. Vanlathianwa, Asst. Coordinator

Agenda: Progress Report of 194C.

RESOLUTIONS:
1) The Committee resolved that Teacher Appraisal forms be distributed among all the members.
2) It has been decided that 194C Sub-committee reports of all the Sub-committees be reviewed and take necessary actions.
3) The Committee also resolved that College website be redesigned and make certain updates.
4) It has been decided that a Letter of Intent be submitted soon.
5) The Committee resolved that a Computer typist be employed for documentations and data entry.
6) It has been resolved that all the departmental reports be prepared and submitted to the 194C Committee.


Vanlaldrua
(VANLALDUHA)
Chairman, 194C

Dr. C. Lalthmanmanwa
Coordinator, 194C
IOAC CORE COMMITTEE MEETING

DATE: 13.7.2018
VENUE: Principal Room.

Member Present:
1. Mr. Vanakanda
2. Mr. Dr. C. Latithewin
3. Mr. K. Vanakanda
4. Mr. B. Lathakina
5. Mr. Zothanka
6. Dr. W. Vanakanda

The meeting was chaired over by Mr. Vanakanda, Chairman, IOAC Core Committee. As per the invitation by the Chairman, the Co-ordinator gave a brief report of the ongoing activities taken up by the Committee regarding the preparation of AATAR.

The Co-ordinator also gave a brief explanation of the Agenda to be considered and was discussed as follows:

Agenda No. 2: Appointment of new member to the Core Committee.

The Committee felt that in order to have a more speedy working capacity, new members should be appointed in the IOAC Core Committee. This agenda was discussed and members of the Committee agreed and accepted the Agenda unanimously. As such, the Committee resolved to appoint Mrs. Prachiini and Mr. Vanakanda, Asst. Prof. as new members of the Committee.

The Chairman, Mr. Principal of the College, is requested to issue the appointment letter at the earliest possible time.

The meeting ended with a vote of thanks from the Chairman.

Mr.
(Dr. C. Latithewin)
Co-ordinator
IOAC Core Committee.

Mr. Vanakanda
(Mr. Vanakanda)
CHAIRMAN
IOAC CORE COMMITTEE.